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**North
Northamptonshire
Council**

Meeting: Scrutiny Commission
Date: Tuesday 24th August, 2021
Time: 7.00 pm
Venue: Council Chamber, Corby Cube, George Street, Corby, NN17 1QG

To members of the Scrutiny Commission

Councillors Wendy Brackenbury (Chair), Kevin Watt (Vice Chair), Matt Binley, Robin Carter, John Currall, Mark Dearing, Jim Hakewill, Philip Irwin, John McGhee, Elliot Prentice, Simon Rielly, Geoff Shacklock and Lee Wilkes

Substitutes:
Councillors Lyn Buckingham, Peter McEwan and Sarah Tubbs

Agenda			
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03	Notification of requests to address the meeting		
04	Minutes of the meeting held on 22 June 2021		5 - 6
Items requiring a decision			
05	Levelling Up Scoping Document	David Watts	To follow
06	Update on Work Planning	Adele Wylie	To follow
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07	Executive Forward Plan		7 – 12
08	Close of Meeting		
<p>Adele Wylie, Monitoring Officer North Northamptonshire Council</p>  <p>Proper Officer Monday 16 August 2021</p>			

This agenda has been published by Democratic Services.

Committee Administrator: Louise Tyers - Democratic Services

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Meetings at the Council Offices

Due to the Covid-19 pandemic seating in the Council Chamber may be limited. If you are intending to attend the meeting as a spectator, please contact Louise Tyers as detailed above.

Exempt or Confidential Business

Where there is a need for the Commission to discuss exempt or confidential business, the press and public will be excluded from those parts of the meeting only and will have to vacate the room for the duration of that business.

Public Participation

The Council has approved procedures for you to request to address meetings of the Council.

ITEM	NARRATIVE	DEADLINE
Members of the Public Agenda Statements	Requests to address the meeting must be received by 5pm two clear working days before the meeting. Statements must relate to matters detailed on the meeting agenda. You will have a maximum of three minutes in which to make your statement and you will make it at the start of the agenda item.	5pm Thursday 19 August
Member Agenda Statements	Requests to address the meeting must be received by 5pm two clear working days before the meeting. Statements must relate to matters detailed on the meeting agenda. You will have a maximum of three minutes in which to make your statement and you will make it at the start of the agenda item.	5pm Thursday 19 August

If you wish to register to speak, please contact Louise Tyers, as detailed above.

Members' Declarations of Interest

Members are reminded of their duty to ensure they abide by the approved Member Code of Conduct whilst undertaking their role as a Councillor. Where a matter arises at a meeting which **relates to** a Disclosable Pecuniary Interest, you must declare the interest, not participate in any discussion or vote on the matter and must not remain in the room unless granted a dispensation.

Where a matter arises at a meeting which **relates to** other Registerable Interests, you must declare the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but must not take part in any vote on the matter unless you have been granted a dispensation.

Where a matter arises at a meeting which **relates to** your own financial interest (and is not a Disclosable Pecuniary Interest) or **relates to** a financial interest of a relative, friend or close associate, you must disclose the interest and not vote on the matter unless granted a dispensation. You may speak on the matter only if members of the public are also allowed to speak at the meeting.

Members are reminded that they should continue to adhere to the Council's approved rules and protocols during the conduct of meetings. These are contained in the Council's approved Constitution.

If Members have any queries as to whether a Declaration of Interest should be made please contact the Monitoring Officer at – monitoringofficer@northnorthants.gov.uk

Press & Media Enquiries

Any press or media enquiries should be directed through the Council's Communications Team to communications@northnorthants.gov.uk

Public Enquiries

Public enquiries regarding the Authority's meetings can be made to democraticservices@northnorthants.gov.uk

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Scrutiny Commission

At 7:00pm on Tuesday 22 June 2021

Held in the Council Chamber, Swanspool House, Doddington Road, Wellingborough

Present:

Councillors:

Wendy Brackenbury (Chair)

Matt Binley

John Currall

Jim Hakewill

John McGhee

Simon Rielly

Lee Wilkes

Kevin Watt (Vice Chair)

Robin Carter

Mark Dearing

Philip Irwin

Elliot Prentice

Geoff Shacklock

1. Apologies for non-attendance

There were no apologies for non-attendance.

2. Members' Declarations of Interest

There were no declarations of interest.

3. Notification of requests to address the meeting

There were no requests to address the meeting.

4. Introduction to Scrutiny Work Planning

The Monitoring Officer introduced a report which asked members to consider best practice and statutory guidance in relation to ensuring an effective scrutiny function and to agree a work planning process for 2021/22.

The Council had established two Scrutiny Committees and the model adopted of fewer committees and more task and finish groups focussed on specific pieces of work, was intended to reflect a modern and flexible approach to scrutiny. The establishment of a brand-new scrutiny function was an excellent opportunity to set the culture of the how scrutiny would work and officers, members, the public and stakeholders would be key in this process going forward.

For scrutiny to be most effective, a workplan would be needed to ensure that it had an impact and made a difference to the work of the authority. This would involve drawing up a long-term agenda whilst allowing the flexibility to accommodate short term issues that may arise during the year. To facilitate

this, it was proposed that a Scrutiny Conference was convened to allow scrutiny members to engage with stakeholders and others to make informed choices as to what to scrutinise. The Conference would allow a long list of topics to be identified and prioritised which would be agreed by the Commission for the upcoming year.

During discussion on the report, Members supported the approach of a Scrutiny Conference and hoped it could take place as soon as possible. A number of issues were highlighted as possible topics for scrutiny to consider including diagnosis of dementia. The issue of appointing co-optees to the committees was raised and it was felt that once the work plan was agreed that would help identify any appropriate people who could assist Scrutiny. The resources available to scrutiny was highlighted and the Monitoring Officer advised that this would be considered as part of the future design of the Democratic Service team.

Members were asked to let Democratic Services know of any partners they felt could assist the Scrutiny Conference and Members would be advised when a plan for the Conference had been drawn up.

RESOLVED:

- (i) To note the Scrutiny Statutory Guidance; and
- (ii) To approve the proposed 2021/22 work planning process, as set out in the report.

5. Executive Forward Plan – June to September 2021

The Monitoring Officer introduced the Executive Forward Plan which showed the key and significant decisions the Executive would be making over the next few months.

The work on Integrated Care across Northamptonshire was highlighted as an issue that the Commission may wish to look at in-depth.

It was highlighted that the Executive Advisory Panels would look at issues prior to them being considered by the Executive but the Scrutiny Commission could call-in a decision if they were not happy and the Monitoring Officer explained the call-in process.

The Monitoring Officer agreed to facilitate meetings with other authorities who were also running a hybrid model of governance to assist the development of the Council's scrutiny function.

RESOLVED to note the Executive Forward Plan.

6. Close of Meeting

The meeting closed at 7:33pm.



North
Northamptonshire
Council

North Northamptonshire Council

1 AUGUST 2021 TO 30 NOVEMBER 2021

Published by: Democratic Services

Leader of North Northamptonshire Council: Councillor Jason Smithers

INTRODUCTION

This is the North Northamptonshire Council's Forward Plan. It is published pursuant to The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. Its purpose is to provide the required 28 days notice of the Council's intention to take 'key decisions' and to hold meetings or parts of meetings in private. It gives advance notice of all the "key decisions" and "exempt decisions" which the Executive or another body or officer so authorised are likely to take over a four month period. The Plan is updated on a rolling monthly basis.

The Members of the Executive are:	
Councillor Jason Smithers	Leader of North Northamptonshire Council
Councillor Helen Howell	Deputy Leader of North Northamptonshire Council Sport, Leisure, Culture and Tourism
Councillor Helen Harrison	Adults, Health and Wellbeing
Councillor Scott Edwards	Children, Families, Education and Skills
Councillor Harriet Pentland	Climate and Green Environment
Councillor Lloyd Bunday	Finance and Transformation
Councillor Steven North	Growth and Regeneration
Councillor Graham Lawman	Highways, Travel and Assets
Councillor Andy Mercer	Housing and Community
Councillor David Howes	Rural Communities and Localism

The concept of a "key decision" is intended to capture the most important or significant decisions. "Key decisions" will normally be made at meetings open to the press and public. The press and public will only be excluded from such meetings as and when the Council's Monitoring Officer considers that this is necessary in order to avoid the public disclosure of confidential or exempt information.

The authority has decided that a Key Decision is one which is likely:-

- (a) to result in the authority incurring expenditure of which is, or the making of savings which are, significant; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral wards in the area of the authority."

The Council has decided that significant expenditure or savings are those amounting to above £500,000.

In determining the meaning of "*significant*" for these purposes North Northamptonshire Council will also have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000.

At times it may be necessary for the North Northamptonshire Council to give consideration to items where the public may be excluded from the meeting. Members of the public are excluded from meetings whenever it is likely that, in the view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. This includes exclusion from access to any pertinent documents. Details of the exemption categories can be found in the 'Access to Information Procedure Rules' section in the Council's [Constitution](#). This plan provides advance notice of any items which may be held in private.

Paragraph 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 provides for members of the public to make representations to the Council on why an exempt item should be considered in public, rather than in private. Persons wishing to make such representations and/or obtain further details in respect of any issues referred to in the Plan should contact the undermentioned officer.

The Monitoring Officer may also include in the Forward Plan references to such other decisions, which are to be taken by the Council or any of its Committees or Sub-Committee or officers as they consider appropriate. These will be those decisions that are considered to be significant or sufficiently important and/or sensitive so that it is reasonable for a member of the public to expect it to be recorded and published.

All general questions or queries about the contents of this Forward Plan or about the arrangements for taking key decisions should be raised with Ben Smith, Democratic Services.

Please email: democraticservices@northnorthants.gov.uk

August

Subject of the Decision:	Decision Make	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author	Support documents (if any)
Housing Land Supply in North Northamptonshire	Executive	Yes	No		5 Aug 2021		
Rough Sleeping Initiative	Executive	Yes	No		5 Aug 2021	Kerry Purnell	
Extension to Shire Lodge Cemetery, Corby	Executive	Yes	No		5 Aug 2021	Executive Director - Place and Economy	
Kettering High Street Heritage Action Zone	Executive	Yes	No		5 Aug 2021	Executive Director - Place and Economy	
Two Form of Entry Primary School- Stanton Cross Sustainable Urban Development	Executive	Yes	No Fully exempt		5 Aug 2021	Executive Director - Children's Services	
Hearndon Court Extra Care	Executive	Yes	No Fully exempt		26 Aug 2021	Executive Director - Adults, Communities and Wellbeing	
Chester House Estate	Executive	Yes	No Part exempt		26 Aug 2021	Executive Director - Place and Economy	

School Improvement Works - Montsaye Academy	Executive	Yes	No		26 Aug 2021	Executive Director - Children's Services	
Kettering Leisure Management Service Procurement	Executive	Yes	No		26 Aug 2021		
Provision of Annex Site to Isebrook SEND College	Executive	Yes	No		26 Aug 2021	Executive Director - Children's Services	
Lease at Arkwright Road and Baird Road	Executive	Yes	No Part exempt		26 Aug 2021	Executive Director - Place and Economy	
Development at Stanton Cross - Farm Tenancy	Executive	Yes	No		26 Aug 2021	Executive Director - Place and Economy	
Wetter Strategy	Executive	Yes	No		26 Aug 2021	Executive Director - Place and Economy	
North Northamptonshire Council Enforcement Policy	Executive	Yes	No		26 Aug 2021	Executive Director - Place and Economy	
Developer Contributions towards Education Facilities (Technical Update)	Executive	Yes	No		26 Aug 2021	Executive Director - Place and Economy	
Part 2 Local Plan for Corby	Executive	Yes	No		26 Aug 2021	Executive Director - Place and Economy	

September

Subject of the Decision:	Decision Make	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author	Support documents (if any)
Corporate Plan	Executive	Yes	No		15 Jul 2021	Chief Executive	

October

There are currently no reports scheduled for October

November

There are currently no reports scheduled for November

Items to be rescheduled to a future date/Date TBC

Leisure Services - Covid Impacts	Executive	Yes	No			Executive Director - Adults, Communities and Wellbeing	
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